TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes
May 20, 2025
*Consent Agenda

Board Members Present:
- ☑ Sandy Flint
- ☑ Sue Frame
- ☑ Chloe Jackson
- ☐ Jennifer Lake
- ☑ Lori Nelson
- ☑ Bill Mack
- ☑ Ruth Stark

Ex-Officio Members Present: ☑ Mike Hamernick

1. **Call Meeting to Order:** The Wolf Creek Charter School Board met on Tuesday May 20, 2025. Board Vice-Chair Frame opened the meeting at 4:30 pm with the Pledge of Allegiance followed by the reading of Wolf Creek's mission and vision statements and the Wolf Creek motto.

2. **Roll Call, Acronyms, Conflict of Interest and Approval of Agendas:** Roll call was taken and it was determined that Chair Lake was absent and no board members had conflicts of interest to disclose. A motion was made by Stark, and seconded by Flint, to approve the regular agenda with no changes. All voted and the motion passed. A motion was made by Flint, and seconded by Stark, to approve the consent agenda items with no changes. All voted and the motion passed.

3. **Open Forum:** None.

4. **Visitors:**
   a. In-Person:
      i. Robyn Vosberg-Torgerson
      ii. Sarah Schmidt
   b. Virtual:
      i. Brianna Karnes
      ii. Hannah Swenson
      iii. Jolene Comstock

5. **Consent Agenda Items:**
   a. Strategic Plan Initiatives -
      i. Ensure that all budgeted enrollment numbers are met to fulfill needs of students and Wolf Creek's capacity through marketing efforts,
      ii. Provide high-quality curriculum options to students by continually reviewing curriculum options and promoting enhancements toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this, all staff members will be offered high-quality professional development,

iii. Engage families as partners in their student's academic progress whenever possible,
iv. Provide a safe, comfortable, and accepting environment for all students regardless of backgrounds, beliefs, or identities. Wolf Creek is committed to creating a community where everyone feels welcome and valued,
v. Ensure that students feel supported in academic and non-academic pursuits in a variety of ways.

b. Bills and Wires - Monthly bills and wires were presented for consideration from dates: May 1, 6, and 13, 2025. The bills were represented by check numbers 8854 - 8879 and the total of the bills and wires was $31,118.79.

c. Policy - Reviewed and revised by the Policy Working Group:
i. 203.5 Charter School Board Meeting Agenda
ii. 412 Expense Reimbursement
iii. 511 Student Fundraising
iv. 604 Instructional Curriculum
v. 620 Credit for Learning
vi. 703 Annual Audit Policy

6. Presentation of Finance and Investments:

a. Finance and Investment Report - Vosberg-Torgerson presented the Finance Report dated April 30, 2025, showing total revenues of $185,346.82 and total expenditures in the amount of $163,755.43 with revenues over expenditures in the amount of $21,591.39 leaving a cash on hand balance of $1,740,564.53 and investment of $968,000.00. A motion by Jackson, with a second by Mack, was made to approve the 4/30/2025 Financial Report. All voted in favor; motion carried.

7. Reports:

a. Director Evaluation Presentation: Hamernick recapped the 2024-2025 school year in the annual Director Presentation. Board members will use this presentation as a reference to fill out the Director Evaluation.

b. Working Groups / Committees: A reminder of a special session to discuss the working groups and committees at Wolf Creek is scheduled for June 24, 2025 at 4:30 pm.

c. Data: Flint
i. Enrollment - 215 total: 199 full-time, 24 supplemental and 8 PSEO.
ii. Graduation by Cohort -
iii. Enrollment Trend Last Day of Term One -

8. Business:

a. Consideration of Minutes from Previous Meetings: A motion was made by Flint and seconded by Stark, to approve the minutes from the regular board meeting on April 15, 2025. A motion was then made by Mack, and seconded by Jackson, to approve the special board meeting minutes from April 30, 2025. All voted and the motions carried unanimously.

b. Canvassing the Ballots of the 2025 Election: Hamernick presented the Resolution Canvassing Returns of Votes of TRIO Wolf Creek Distance Learning Charter School #4095 election held on May 13th, 2025. A total of 24 voters voted in the election of Charter School Board Members with the following results: Candidate Sue Frame, having received 20 votes, is elected to a two-year term as a Community-at-Large Representative, Candidate William Mack, having received 21 votes, is elected to a two-year term as a Community-at-Large

Representative, Candidate Ruth Stark, having received 16 votes, is elected to a two-year term as a Community-at-Large Representative, Candidate Lindsay Coppernoll, having received 16 votes, is elected to a two-year term as a full-time Teacher Representative, Candidate Brianna Karnes, having received 15 votes, is elected to a two-year term as Teacher Representative, Candidate Chris Wallin, having received 12 votes, is not elected to a two-year term as a full-time Teacher Representative, Write-in Candidate Randy Allee, having received 1 vote, is elected to a two-year term as a Parent Representative, Write-in Candidate Angie Allee, having received 1 vote, is elected to a two-year term as a Parent Representative, Write-in Candidate Jennifer Hegna, having received 2 votes, is elected to a two-year term as a Parent Representative. The board discussed training options for new members and decided that current members will serve until June 30, 2025, new members will start on July 1, 2025 and the Annual Board Meeting will be July 15, 2025. A motion was made by Jackson and seconded by Nelson, to accept the results of the 2025 School Board election. All voted and the motion passed.

c. Approval of Employee Agreements for SY 2025 - 26: Hamernick reported that he had met with all staff on intent to return and had signed agreements for most. Any remaining would be presented at the next board meeting. A motion was made by Mack and seconded by Nelson to approve the list of employees. All voted and the motion passed.

9. Policy and Procedure:

a. Policy: Consent Agenda Item

b. Procedure: None

10. Board Member Reports: None

11. Other: The next meeting will be Tuesday, June 17, 2025 at 4:30 pm.

12. Adjournment: A motion was made by Stark to adjourn the meeting at 5:24 pm. The motion was seconded by Flint, all voted in favor and the motion passed.

Approval of Minutes for the May 20, 2025 Meeting:

Jennifer Lake
Board Representative

6/17/2025
Date