TRIO Wolf Creek Distance Learning Charter School #4095
School Board Meeting Minutes
Tuesday, August 4, 2020 - 4:15 p.m.
Special Meeting

Board Members Present:	Sandy Flint, Sue Frame, Jennifer Lake, Becki Olseen, Greg Paine, Catherine Veith-Bruno, and Jeff Vitali.
Board Members Absent:	None.
Ex-officio Members:	Brenda Swanson and Tracy Quarnstrom.
Visitors:	Hannah Edblad, Chloe Jackson, Jolene Lauderbaugh, Brianna Karnes, Shelli Matheson, Cindy Vobr, Chris Hanser, Chris Wallin, Hanna Coleman, Eldred Bach, and Sonja Mertz.

1. **Call to Order:**
The Wolf Creek Charter School Board met in person and virtually via Google Hangout on Tuesday, August 4, 2020. Chair Vitali opened the meeting at 4:15 p.m. with the pledge of allegiance to the flag, followed by the reading of the Wolf Creek Online High School mission statement, the vision statement, and the Wolf Creek motto.

2. **Roll Call and Approval of Agenda:** Roll call was taken. Motion by Vitali, seconded by Veith-Bruno, to approve the Agenda for the Special Meeting.
Roll Call Vote:

Flint - Yes	Paine – Absent
Frame - Yes	Veith-Bruno – Yes
Lake - Yes	Vitali – Yes
Olseen – Yes	

Motion Carried.

Greg Paine joined the meeting at 4:20 pm

3. **Strategic Plan Initiatives:**
   - **A.** Meeting enrollment numbers to fulfill the needs of students and Wolf Creek's capacity through marketing efforts.
   - **B.** Curriculum review and continued enhancement toward achieving goals of engaging, flexible, differentiated, and personalized learning. To achieve this we will offer high-quality professional development to all staff members.
   - **C.** Engaging parents as partners in their student's academic progress.

4. **Open forum/Visitors:** Quarnstrom acknowledged visitors and explained Wolf Creek's Open Forum Guidelines. Wolf Creek Learning Manager Special Education Hannah Edblad spoke to the board. She mentioned that several of her students need the in-person supports that are offered through Wolf Creek's open campus. She also mentioned her concerns about accountability. Dean of Students and Board Ex-officio Brenda Swanson emphasized that

Wolf Creek is poised to operate using the hybrid plan, following the MDH and MDE guidelines. She said that if any school can open, then Wolf Creek can.

5. **Business:** Quarnstrom provided several resources that have been made available to Minnesota schools, charter schools, and the general public that explain COVID-19 guidelines and protocols.

   A. **2020-2021 Planning Guide for Schools (MN Dept. of Health)**
   MSBA Fall 2020 School Reopening Guidance

   B. **Message from Commissioner Ricker Regarding Face Masks in Schools** – Quarnstrom explained that masks and shields will be provided to all students and staff. Wolf Creek will also make accommodations for students who are unable to use masks by providing shields and separate spaces for learning and staff assistance.

   C. **MSBA Board Recommendations** – Quarnstrom provided notes from a webinar presented by the Minnesota School Board Association.

   D. **MSBA Model Policy** – A model policy from MSBA will be provided to the board once it becomes available.

   E. **MDE Guidance/Governor's Executive Order**
   Cases per county
   Top three counties where we draw students for enrollment purposes
   Quarnstrom explained how the Governor's Executive Order applies to Wolf Creek and how the case count for Chisago, Washington, and Anoka Counties are used to determine Wolf Creek's ability to open the campus to students and staff. Flint explained the data used to determine the student enrollment per surrounding counties.

   F. **Safe Learning Plan** – Minnesota released a Safe Learning Plan for the 2020-21 School Year that was provided to the board as guidance for decision making. (Link 1) (Link 2)

   G. **Campus Attendance Numbers** – Flint explained the average campus attendance numbers. Quarnstrom emphasized that because we have the space, we can and will enforce the 6-foot social distancing guideline. Swanson emphasized that because we are in a newer building, the ventilation system is up-to-date.

   H. **Wolf Creek Virtual Plan** – Quarnstrom went over the Virtual Plan and explained the need for increased mental health and other student resources.

   I. **Wolf Creek Hybrid Plan** – Quarnstrom went over the Hybrid Plan and discussed the same concerns that also apply to the virtual plan. She emphasized that communication continues to be an area of importance.

Approval of Minutes of the August 4, 2020 Special Meeting:

Jeff Vitali, Chairman

8/11/2020
Date

J. **Wolf Creek Campus Reopening Plan** – This plan includes details of each section to be considered in reopening campus. Guidelines, executive orders, and resources are included.

K. **DART Meeting Pros/Cons List (from 07/30/2020)** – List of pros and cons for each plan was made by the Disaster Assistance Response Team.

L. **Board Discussion**

Member Lake asked if there will be a time when we need to limit how many students are in each learning space. Swanson said that there will be capacity limits in each space and that staff supervision will need to be in place in each space.

Parent Hanser asked if face shields will be permitted. Quarnstrom said that each student and staff will be permitted to use face shields.

Chair Vitali is in favor of the hybrid plan and is confident in the Wolf Creek staff's ability to successfully use that plan.

Member Frame emphasized that the Wolf Creek administration and staff are very adept at brainstorming and problem-solving and she is confident in their ability to pivot if needed.

Member Veith-Bruno thanked the administration and staff for their hard, dedicated work during this time. She is confident and appreciative of their ability to keep all students and staff safe.

Parent Hanser said that his daughter, a Wolf Creek student, is comfortable with returning to the Wolf Creek campus.

M. **Board Decision** – Motion by Vitali, seconded by Veith-Bruno, to approve that the base plan for the Fall 2020 reopening of Wolf Creek Distance Learning Charter School is to be the Hybrid Plan, with allowance for Director Tracy Quarnstrom to use county data and continued state guidance to make timely changes to the base plan, as needed.

Roll Call Vote:

Flint - Yes	Paine – Yes
Frame - Yes	Veith-Bruno – Yes
Lake - Yes	Vitali – Yes
Olseen – Yes	

Motion Carried.

6. **Other:** The next regular meeting is on Tuesday, August 11, 2020, at 4:15 pm.

7. **Adjournment:** Motion by Olseen; seconded by Veith-Bruno to adjourn the meeting at 5:20 p.m.

Roll Call Vote:

Flint - Yes	Paine – Yes
Frame - Yes	Veith-Bruno – Yes
Lake - Yes	Vitali – Yes
Olseen – Yes	

Motion Carried.