Adopted: 11-14-2023
Revised: 4-15-2025

MSBA/MASA Model Policy 203.2 Charter
Orig. 1997 (as ISD Policy)
Orig. 2022 (as Charter Policy)

203.2 ORDER OF THE REGULAR CHARTER SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular charter school board of directors' meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the charter school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The charter school board shall conduct an orderly charter school board meeting. The charter school board will, at all regular charter school board meetings, follow an agenda order similar to:

1. Call to order.
2. Approval of agenda.
3. Recognition of visitors.
4. Approval of prior meeting minutes.
5. Consent agenda.
6. Presentation of additional bills for payment.
7. Reports.
8. Written communications.
9. Executive Director's announcements.
10. Other old or unfinished business.
11. New business.
12. Adjournment.

[Note: The charter school board should incorporate its preferred order of business into this policy.]

B. Items in this order may be considered as part of a consent agenda.

C. The charter school board may depart from the order of business with the consent of the majority of directors present.

Legal References: Minn. Stat. § 124E.07 (Board of Directors)

Cross References: MSBA/MASA Model Policy 203 (Operation of the Charter School Board – Governing Rules)

MSBA/MASA Model Policy 203.5 (Charter School Board Meeting Agenda)
MSBA/MASA Model Policy 203.6 (Consent Agendas)