TRIO Wolf Creek Distance Learning Charter School #4095

712 VIDEO SURVEILLANCE OTHER THAN ON BUSES

[See MSBA & Chisago Lakes ISD #2144 Policy 711 for Videotaping on School Buses]
Chisago Lakes ISD #2144 provides all busing for the charter school and has Policy 711 which covers all matters pertaining to video surveillance on buses. Please find this policy at http://www.isd2144.org under School Board/Policies.

I. PURPOSE

Maintaining the health, welfare, and safety of students, staff, and visitors while on charter school property and the protection of school property are important functions of the charter school. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school property. The charter school board recognizes the value of video/electronic surveillance systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and school property.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. Charter school buildings and grounds may be equipped with video cameras (i.e. inside and outside of premises).

2. Video surveillance may occur in the charter school building or on the charter school property.

3. Video surveillance will normally not be used in bathrooms, although these areas may be placed under surveillance by individuals of the same sex as the occupants of the bathrooms. Video surveillance in bathrooms will only be utilized in extreme situations, with extraordinary controls, and only as expressly approved by the Charter School Director.

B. Use of Videotape

1. Videotapes will be viewed by school personnel on a random basis and/or when problems have been brought to the attention of school officials.

2. A video recording of the actions of students and/or employees may be used by the charter school as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct in school buildings or on school grounds.

3. A videotape will be released only in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13 and the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g and the rules and/or regulations promulgated thereunder.

C. Security and Maintenance

1. The charter school shall establish appropriate security safeguards to ensure that video recordings are maintained and stored in conformance with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, and the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g and the rules and/or regulations promulgated thereunder.

2. The charter school shall ensure that video recordings are retained in accordance with the school's records retention schedule.

Legal References:
Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 121A.585 (Notice of Recording Device)
Minn. Stat. § 138.17 (Government Records; Administration)
Minn. Stat. § 609.746 (Interference with Privacy)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References:
Policy 403 (Discipline, Suspension and Dismissal of Charter School Employees)
Policy 406 (Public and Private Personnel Data)
Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
Policy 506 (Student Discipline)
Policy 515 (Protection and Privacy of Pupil Records)
Policy 709 (Student Transportation Safety Policy)
MSBA & CL Policy 711 (Videotaping on School Buses)
MSBA Service Manual, Chapter 2, Transportation