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TRIO Wolf Creek Distance Learning Charter School #4095

Procedure 117

Open Forum Guidelines

Open Forum is a specific time set aside during school board meetings for members of the public to communicate to the board, even if they are not on the agenda. To participate in the open forum, please sign in using the open forum sign-in book and alert the chair you have signed in and wish to speak at the meeting. Speakers who do not make their intentions known for open forum will not be allowed to speak during open forum, and will be considered to be out of order in a meeting.

Guidelines for the open forum:

- When your name is called, please stand to address the board, state your name, address, the organization you represent and your issue. Please limit your comments to three minutes.
- Personnel matters should not be discussed because most of those issues are private under Minnesota law. If you have a concern with a staff member, try to resolve the issue with the individual. If you cannot resolve the issue, follow the charter school's chain of command.
- Most information about students is also private under Minnesota law. The board cannot allow public discussion of information that could identify individual students.
- The board is eager to listen to your remarks; however, board members do not debate issues that arise during the open forum. The forum is an opportunity for the citizens to speak and the board to listen. Please do not pose questions to the board during open forum as this is not an appropriate time to question the board. Not responding to an issue does not indicate that we are not concerned about the issue that has been brought to our attention; you may see the issue on a future school agenda.
- Open forum should be a time to address policy and procedure concerns that affect more than one person in our school community. If you have a specific issue that only affects you, please address this with the charter school director first and try to resolve the issue in that manner.
- We teach our students to be engaged, respectful citizens. We urge participants in the open forum to model civil, respectful speech on topics appropriate for the forum.
- We thank you for your involvement in our charter school and your interest in coming here to speak to us on your chosen topic.